

## **Admissions to Firs Farm Primary School**

### **Joining our Reception classes**

Firs Farm offers 90 full time places. We have three classes in our Early Years unit providing high quality provision for pupils starting Primary School. In Enfield, children begin school in September during the academic year in which they become 5.

We hold twice-weekly tours from October to admission closing time, where we welcome prospective parents and carers who wish to see our school. We can also organise individual visits if you are unable to make the above dates. Please contact the school office to make an appointment.

If your child has special educational needs, a disability or you are worried about any aspect of their development or have concerns about them starting school, please ring the office and book an appointment with our Inclusion Officer.

You must apply for a Reception place online. [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions).

Places are allocated according to the Local Authority's admission criteria. Full details are given at [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions) where you can download the Local Authority's Admissions Booklet. Applications usually need to be made by the middle of January with parents and carers informed of the outcome in April. It is essential that you refer to the Admissions Booklet for the year of their child's admission to Reception for full details.

Once places have been allocated, all parents and carers will receive information about their child's induction into our Reception classes. You will be invited to bring your child to four play sessions and a classroom visit. These enable you and your child to meet the Reception staff and to become comfortable in the school. We also invite parents and carers to talks where we share vital information and give you ideas on how to prepare your child for school. These events help your family to become part of the school community.

We organise home visits for the first week of the Autumn Term followed by a week of gradual intake. Children go home straight after lunch in their first week at school and then stay full time the following week. These arrangements can be adapted to suit individual children's needs.

### **In-year Admissions**

An in-year admission is when you need to make an application to a school outside of the normal admissions round for the start of Reception. Please refer to the information at [www.enfield.gov.uk/admissions](http://www.enfield.gov.uk/admissions). Applications are made through the online application form on this site.

Pupil's starting our school in the middle of a year will have an introductory meeting with a member of the Headship team. Parents are required to visit our school with their child as part of the admissions process. All new admissions are supported to ensure they are felt welcomed and make friends easily by having a set of friends in class responsible for them. They will be monitored daily by a member of the Senior Leadership Team.